



# WINDSTREAM

Windstream Services, LLC  
Attn: Law Enforcement Support  
Center (LESC)  
4005 Rodney Parham Road  
Little Rock, Arkansas 72212  
Telephone: 1-501-748-9450

Customer & Authorized Contact: \_\_\_\_\_  
("Customer")  
Windstream Account Number: \_\_\_\_\_  
Windstream Telephone Number: \_\_\_\_\_  
Tax identification number: \_\_\_\_\_

## REQUEST AND RELEASE FOR TELEPHONE RECORDS

I, \_\_\_\_\_, am an officer, director, managing partner, or other authorized representative of the Customer, and I certify that I am authorized on behalf of the entity to request the following records relating to the entity's account(s) with Windstream: \_\_\_\_\_ (records requested/include applicable dates<sup>1</sup>).

I certify, on behalf of the Customer, that the records are not for use in a civil lawsuit or criminal investigation/action, and thus, the entity is prevented from obtaining a subpoena from a court of law or intervention from governmental enforcement agencies to obtain the requested records.

### OR

I certify, on behalf of the Customer, that if the records are for use in a current civil lawsuit or criminal investigation/action, Customer, and **their representatives, successors, executors, and assigns, will defend, indemnify and hold harmless Windstream and its officers, directors, affiliates and subsidiaries, board members, agents, representatives, employees, contractors and attorneys against any and all liability, loss, claims, demands, adverse rulings, expenses and costs, including attorneys' fees, damages, fines, forfeitures, penalties and expenses of every kind and description, or damage to persons or property, arising out of or in connection with release of the requested records.**

I understand and acknowledge that the requested records will be provided in writing and in the same manner that they are maintained in Windstream's ordinary course of doing

\_\_\_\_\_  
<sup>1</sup> Windstream will release customer outbound and toll-free call records available. Windstream will not release incoming call records without a subpoena from a court of law or intervention from local, state, or federal law enforcement agencies to obtain the requested records.

business. Windstream is not required, and will not, summarize the records or provide them in a different format.

I authorize Windstream to release the records directly to me at the following address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

On behalf of the Customer, I acknowledge that the records will be sent via U.S. Mail, regular delivery, and that the Customer accepts all risk and will hold Windstream harmless, if the records are lost or received by someone other than me. Further, if the address listed above is different from the Customer's billing address, I acknowledge that Windstream may refuse to comply with this request or may refuse to provide the records to any address except the billing address or to persons other than the person listed on the account as authorized to receive account information and make changes to the account.

If the above-referenced account is delinquent, I acknowledge that Windstream may refuse to comply with this request until the account is paid in full.

On behalf of the Customer, I understand that the records are the sole property of Windstream, and neither the entity nor I have ownership rights to the records. It is understood that Windstream cannot provide any information regarding ownership of any telephone numbers that may be contained in the requested records or any interpretation of the records and may only provide the records themselves.

Finally, if the requested records are voluminous in nature, Windstream has the right to charge for the actual cost of copying said records for production pursuant to this request.

\_\_\_\_\_  
Authorized Representative of Customer

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Windstream will release customer outbound and toll-free call records available. Windstream will not release incoming call records without a subpoena from a court of law or intervention from local, state, or federal law enforcement agencies to obtain the requested records.

**VERIFICATION**

STATE OF \_\_\_\_\_)  
COUNTY OF \_\_\_\_\_)

On this day before me, the undersigned, a Notary Public, personally appeared \_\_\_\_\_, who has satisfactorily proven to be the person whose name is subscribed to the foregoing Release, and acknowledged that he/she, being duly authorized to do so, executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal the \_\_\_\_\_ day of \_\_\_\_\_, 201\_.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires:

\_\_\_\_\_